

CONTRACT APPROVAL FORM

(Contract Management Use only)

CONTRACT TRACKING NO.

CM2839

CONTRACTOR INFORMATION

Name: Amelia Sea Turtle Watch, Inc.

Address: P.O. Box 566 Fernandina Beach FL 32035

City State Zip

Contractor's Administrator Name: Mary Duffy Title: President

Tel#: (904) 583-1913 Fax: _____ Email: mdcaretta@comcast.net

CONTRACT INFORMATION

Contract Name: Professional Services-Sea Turtle Monitoring Contract Value: \$4,500.00

Brief Description: Daily monitoring of Sea Turtles from 5/1/20 to 11/15/20; relocating nest if required; marking nest for protection; annual report by 12/11/20

Contract Dates : From: _____ to: _____ Status: New Renew Amend# WA/Task Order

How Procured: Sole Source Single Source ITB RFP RFQ Coop. Other Sole Source

If Processing an Amendment:

Contract #: _____ Increase Amount of Existing Contract: _____

New Contract Dates: _____ to _____ TOTAL OR AMENDMENT AMOUNT: _____

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- | | | | |
|----|---|---------------------|--------------------------------------|
| 1. | <u>Willa Moore</u> | <u>4.8.20</u> | <u>SAISSA</u> |
| | <small>Department Head Signature</small> | <small>Date</small> | <small>Submitting Department</small> |
| 2. | <u>S. John</u> | <u>4/7/2020</u> | <u>43600539-531308</u> |
| | <small>Contract Management</small> | <small>Date</small> | <small>Funding Source/Acct #</small> |
| 3. | <u>[Signature]</u> | <u>4/15/20</u> | |
| | <small>Office of Management & Budget</small> | <small>Date</small> | |
| 4. | <u>[Signature]</u> | <u>[Signature]</u> | |
| | <small>County Attorney (approved as to form only)</small> | <small>Date</small> | |

Comments: _____

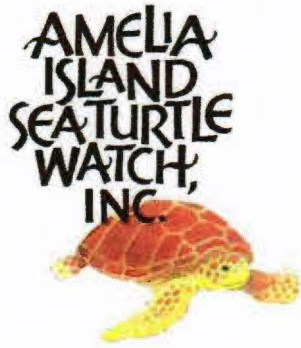
COUNTY MANAGER - FINAL SIGNATURE APPROVAL

[Signature] [Signature]

Michael Mullin Date

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original:** Clerk's Services; Contractor (original or certified copy)
- Copy:** Department
Office of Management & Budget
Contract Management
Clerk Finance



April 3, 2020

Re: 43600539-531308 Prof Svcs-Turtle Monitoring

To Whom It May Concern:

Please be advised that Amelia Island Sea Turtle Watch, Inc is the sole source for sea turtle monitoring on Amelia Island. We currently are the only entity holding a permit from the Florida Fish and Wildlife Conservation Commission and The US Fish and Wildlife Service to collect nesting and hatching data through daily monitoring activities. If you have any questions, please feel free to contact me.

Thank you,

Mary Duffy, President
904-583-1913
Amelia Island Sea Turtle Watch, Inc.

P.O. Box 566 * Fernandina Beach, Florida 32035

Nassau County Board of County Commissioners
Sole Source/Single Source Certification Form

Vendor Name: Amelia Sea Turtle Watch, Inc. Department: SAISS-MSBU
Address: P.O. Box 566, Fernandina Beach, FL 32035
Department Head Signature: William Moore

Phone: 904-261-2697 Date: April 8, 2020
Contact Name: Mary Duffy
Account: 43600539-531308 Cost: \$ 4,500.00

Description of Commodity:
Daily monitoring of Sea Turtles from May 1, 2020 to November 15, 2020; Relocating nests if required; Marking nests for protection when left in place and providing Annual Report by December 11, 2020.

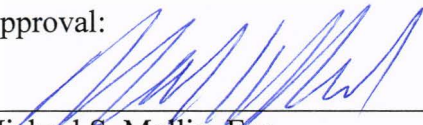
Check one (1) of the following two (2) choices:

- Sole Source: The goods or services can be legally purchased from only one source.
- Single Source: The goods or services can be purchased from multiple sources, but, in order to meet certain functional or performance requirements, there is only one economically feasible source for this purchase.

Please check all of the following that apply:

- Purchase can only be obtained from original manufacturer-not available through distributors.
- Only authorized area distributor of the original manufacturer.
- Parts/Equipment are not interchangeable with similar parts of another manufacturer.
- This is the only known source that will meet the specialized needs of this department or perform the intended function.
- This source must be used to meet warranty or service maintenance requirements.
- This source is required for standardization.
- None of the above apply.

Comments/Explanations: (required): The Amelia Sea Turtle Watch, Inc. is the only entity permitted by the Florida Fish and Wildlife Conservation Commission and the U.S. Fish and Wildlife Service to collect nesting and hatching data through daily monitoring of Sea Turtle activity in Nassau County, Florida.

Approval: 

Michael S. Mullin, Esq.
County Manager



Date